

**PSNM 2019 AGM Meeting Minutes**  
**April 26, 2019**  
**0730 to 1530**  
**POWER TO CHANGE**  
**20385-64<sup>th</sup> Avenue, Langley BC V2Y 1N9**  
**Conference Room B**

**Meeting started at 0840**

**Additions to Agenda**

- 1. Approval of Agenda 2019**  
**Moved by Angela Ross-Fehr #3694, 2<sup>nd</sup> by Shirley Ripley #2627**
- 2. Approval of PSNM 2018 AGM Minutes**  
**Moved by Corinne Burns #407, 2<sup>nd</sup> by Daphne Spear #2925**

**Reports:**

President Report – Maria Chelini

Treasurer Report – Helen Wong, detailed report will be updated and available for members for all expenses, Helen to pass the books over to new Treasurer.

Secretary Report – Diane Cox; Membership - 77 members, 5 corporate, 3 students

Education Chair Report – Corinne Burns, Extended Influenza Season and outbreaks in many facilities made it challenging for the monthly education meetings this year

**Old Business:**

1. Code of Ethics –
2. PSNM New Logo – has been updated with a fresh new look that represents BC
3. Retired Members Payment will be reflected on the PSNM Renewal Form and not through the CSNM.
4. PSNM Website Update –
5. PSNM Bank Accounts to be Audited
6. Board Insurance through HUB International
7. PSNM Education Day 2018 – Power to Change in Langley, was held on Friday October 26, 2018
8. Monthly Education Meetings will continue to have a \$25. Gift card for members in Attendance
9. New PSNM Brochure & Banner
10. PSNM Board of Directors Job Description to be updated

**New Business:**

1. 2018 By-Laws have been Filed with Registrar's Office & Posted on the PSNM Web site in the Member's Only Section
2. BC Registrar's Transition Package has been completed by Stephanie
3. PSNM Bank Accounts to be Audited – Company moved to Toronto; Stephanie will now source another Audit Company (Action – to be completed); Moved by Corinne Burns #407, 2<sup>nd</sup> by Shirley Ripley #2627
4. Board Insurance through HUB International continues
5. New PSNM Brochure and Banner

6. Updated New from Work BC Provincial Job Descriptions & Federal Job Descriptions – this is currently ongoing, working towards making changes in current job descriptions
7. Langara PSNM Bursary 2019 – Paid until the end of the year 2019 - \$400. from PSNM; Willie Woo (Nestle) has added 2 more PSNM memberships. Applicants will have to the end of May to apply and complete 2 questions based on the Food and Nutrition Course Industry and submit to the PSNM Board.
8. CSNM Conference 2019 in Calgary, Alberta; PSNM will be donating a basket to the Silent Auction
9. PSNM Board of Directors Job Description – action: to be completed
10. PSNM Website – Members encouraged to bring forward ideas for posting on the Website, Willie suggested posting pictures and of upcoming events happening at sites.
11. Langara Advisory Committee Meeting being held in May 2019 at Langara College with Monica; topic Work BC description of Support Services Manager role
12. OH&S 2.5hr Certificate towards your yearly Education from 2019 AGM
13. PSNM October 2019 Education Day will be at Power to Change, Langley BC, Friday October 25, 2019

**Round Table:**

- **Armilita Kraus;** “Lunch Box Divided Plates” that reflect the New Canadian Food Guide.

**PSNM Board Members Elections:**

- Treasurer – 2yr Term; Stephanie; Moved by **Daphne Spear #2925, 2<sup>nd</sup> by Denise Russell #3436**
- Education Chair – 2yr Term; Corinne Burns; Moved by **Helen Wong #2846, 2<sup>nd</sup> by Diane #5843**

**CSNM Board Member Position:**

- **Stephanie Ovsenek Manning for BC CSNM Rep**

## **Special Thanks To:**

**Susan Malo; CB Diets;** 4, \$25.00 gift cards for door prizes

**Willie Woo; Nestle;** 2 additional PSNM Annual Membership fees

## **Vendors:**

**Breakfast:** Vendor Showcase Hosted by GFS, Saputo, IPS, Sunglo, & Nestle

Hot and Cold Oatmeal Bar, Egg Bakes, Potato Pancakes, Juice, Coffee, Tea's and Bottled Water; Burnbrae Crustless Quiches, Garden Vegetable; Cheddar Mushroom, Bacon; Ricotta Spinach & Carmelized onion

**Lunch:** Vendor Showcase Hosted by **Basic American Foods, Olymel, IPS, Weston Foods, Nestle;** Craft White Dinner Roll, Hoagie Roll; Basic American Food; Lentil Vegetarian Al Forno Bake, Lentil Greek Salad; Olymel; Grilled Chicken Strips; Chicken Breast Pieces-Tempura Style, Caesar Salad, Lentil Penne Greek Salad, and for dessert –**All But Gluten-Baked Products;** “Wow Torte Chocolate Cake made with Almond Flour”, a Gluten Free Dessert; Nestle: Coffee, Assorted Teas

## **Speakers/Education:**

**Janise Sorensen;** Canadian Malnutrition Task Force & Canada's New Food Guide

**Tami Perkins & Heather Kahli;** Work Safe BC; Human Factors; Approach to Human Safety and Incident Investigations; Effective Controls & Analysis & Effective Recommendations

**Ora Fitness;** Stretch Break; Donated by Art Forester of **WestCana Services**

**End of Day: 1545**

## **CE Points Earned from our 2019 AGM:**

1. Competency #1: Professionalism
2. Competency #3: Nutrition & Healthy Living
3. Competency #4: Clinical Nutrition
4. Competency #6: Human Resource Management
5. Competency #8: Marketing & Promotion